**National Chung Cheng University Department of Computer Science and Information Engineering**

**Regulations on the Application of Overseas International Academic Conference Financial Aid for Ph.D. Degree students**

Approved by the Department Affairs Meeting on 102.2.21

 Approved by the Department Affairs Meeting on 103.9.11

I. In order to encourage Ph.D. students to participate the oral presentation in the international conference, to accelerate the Ph.D. students to understand professional knowledge, technological development and new researches, this department has specially formulated “The Regulations of Subsidy Application for Ph.D. students to attend International Conference” (hereinafter referred to as The Regulations).

II. This Regulations is aided to the Ph.D. student who is currently studying in this Department and has the oral presentation in the international conference.

III. Principles of the Subsidy:

1. The Ph.D. student is failed to apply the subsidy for the International Conference from “Ministry of Science and Technology”. The student shall hand in the application before the deadline.
2. The senior Ph.D. students whose have been published international journal papers and other articles, or have oral presentation in the important international confer are priority in the selection.
3. The subsidy for each paper is provided to one person.
4. Each student only applied for the subsidy once one year. Moreover, the student applied the subsidy twice during the study period.

IV. Application Method

1. Applicant shall hand in following documents six weeks before the International Conference
	1. Application Form
	2. The copy of acceptance letter for your paper
	3. The copy of the full paper
2. After coming back, you shall hand in following documents
	1. The copy of the Round-way trip tickets and purchase receipt
	2. The copy of the registration fee receipt
	3. Written report on the participation of the conference abroad

V. The review process and the amount of subsidy:

 Reviewed by the Graduate School Affairs Group of this Department

 Asia Region is given at most 5,000 NTD, other regions are given at most 10,000 NTD.

VI. The source of the subsidy:

4% of the master scholarship of each academic year. The application is not accepted while the subsidy runs out.

VII. The Regulations are enforced upon the approval of Department Affairs Meeting. The same should apply to the amendments.

**National Chung Cheng University Department of Computer Science and Information Engineering**

**Application Form of Overseas International Academic Conference Financial Aid for Ph.D. Degree students**

Application Date:　　/ / .

|  |  |  |  |
| --- | --- | --- | --- |
| Student ID |  | Student Name |  |
| Contact Number |  |
| Contact Address |  |
| Number of Applications | Since Enrollment total number of applications \_\_\_ time(s), received \_\_\_\_ time(s) |
| The Applied subsidy form Other Organizations | Type of the subsidy:The amount of the subsidy: |
| Paper Title |  |
| Conference Name |  |
| Conference Date |  | Conference Location |  |
| Documents | 1. Application Form
2. The copy of the Dissertation Letter of Acceptance
3. The copy of the whole dissertation
 |
| Signature | Applicant:（Signature） |
| Guidance Professor:（Signature） |
| Review Result | □　Passed. The Amount of reward \_\_\_\_\_\_\_\_\_\_\_\_\_ NTD □　Failed |

Undertaker：　　　　　 　Chair：　　　 　　Department Stamp：